European Sign Federation

EUROPEAN SIGN FEDERATION
Maurice Herbettelaan 38A
1070 BRUSSELS
BELGIUM

The undersigned:

- Greek sign makers association consisting of "SEKIFE-SEKIFEVE"- 19, Aminokleus Street, Athens, Greece, represented by MANOS KORRES, President (passport number AK2409823, fiscal registration number 079310558) 68, Great Alexanders Street 16674 Glyfada, Greece. Birth Place : Athens – Birth Date 20/03/1977.
- ARED, Turkish Sign Association – Gazeteciler Sitesi Keskin Kalem Sok 35 Esentepe 34394 Sisli Istanbul, Turkey, represented by HALIL ELIGÜR, President, (passport number : 33832182910), Seher Yeli Sok 22 Dragos – Istanbul, Turkey. Birth Place: Istanbul – Birth Date : 02/11/1972.
- BSGA, British Sign and Graphics Association – Northgate Business Center, Northgate, Newark, Notts NG24 1EZ , United Kingdom, represented by DAVID DYKE, President (passport number 456158648) 25, Bishopdale Drive, Collingham LS 22 5LP. Birth Place: Hull – Birth Date : 23/02/1949.
- DLP, Danske Lysreklame Producenter, c/o Sign Consult, Langebjerg 23A, 4000 Roskilde, Denmark. Represented by CHRISTIAN S. OESTERLUND, President (passport number 206304877), Odensevej 42, 4000 Roskilde, Denmark. Birth Place : Roskilde – Birth Date : 03/11/1972.
- UNETO-VNI, Vakgroep Lichtreclame, Postbus 188, 2700 AD Zoetermeer, The Netherlands, represented by ROBERT NOLTE, International Representative (Social security number 069021442), Lingerzijde 13, 1135 AM Edam, The Netherlands. Birth Place : Amsterdam – Birth Date : 08/04/1949.
- SYNAFEL, Syndicat National de l'enseigne et de la signalétique, 17, rue de l'Amiral Hamelin, 75783 Paris, France, represented by PATRICK FLOREN, Président (passport number 04PI13071), 10, rue Maupertuis 35700 Rennes, France. Birth Place : Nantes Birth Date : 10/05/1967.
- LWD, Lichtwerber Deutschland e .V., Höhlsgasse 5, 35039 Marburg, Germany, represented by HANS JOACHIM KREMSER, President (ID card 517065663), Theo-Mülders-Strasse 66, 47918 Tönisvorst, Germany. Birth Place : Tönisvorst – Birth Date: 27/11/1953.
- Ljusreklamförbundet, Box 22307 SE 10422 Stockholm, Sweden, represented by ROGER PERSSON, International Representative (ID Number 1954-05-08-6975) Noragardsvagen 47, SE 182 38 Danderyd, Sweden. Birth Place : Kung Karl – Birth Date : 08/05/1954.
- AIFIL, Associazione Italiana Fabbricanti Insegne Luminose, Via Mecenate 105, 20138 Milano, Italy, represented by FAUSTO MARTIN, Delegate (ID Card AM 3803083), Via Cimarosa 2/B, 31046 Oderzo (TV), Italy . Birth Place : Jesolo – Birth Date : 16/03/1965.
- LETRATEC, Rua Gonçalves Zarco 3320, 4455-822 Santa Cruz do Bispo, Matosinhos, Portugal, represented by PAULO MEUNIER, Company Owner, (Citizen Card Number 04294954), Rua do Sol Poente 656 – Hab. L, 4450-794 Leça da Palmeira, Portugal. Birth Place : Coimbra – Birth Date : 24/02/1960.
- BSO, Belgian Sign Organisation, Maurice Herbettelaan 38a, 1070 Anderlecht, Belgium, represented by LUC STEEGMANS, Vice-President (ID Number 520226-289-37) Sint-

Truidersteenweg 299, 3500 Hasselt, Belgium. Birth Place : Diepenbeek - Birth Date: 26/02/1952.

STATUTES

Name
Article 1
The Association is called European Sign Federation V.Z.W., in abbreviated form ESF.

Location
Article 2

The registered office of the association is established in Belgium, Anderlecht 1070, Maurice Herbettelaan 38 A in the judicial district Brussels, to which the non profit making association belongs.

Objectives
Article 3
The objectives of the association are:

a) to promote and upgrade the profession of manufacturer and installer of illuminated and non illuminated signs and signage panels throughout Europe;
b) to promote technical, environmental and economic improvements in the European sign industry by providing a forum where information about new developments can be exchanged;
c) to represent the interests of the European illuminated and non illuminated sign industry in associations worldwide and to cooperate with other authorities, where appropriate;
d) to preserve and develop common legal and economic interests of its members;
e) to encourage the development of national sign associations in European countries where such a body does not exist;
f) to create harmonized technical regulations including, where possible, the participation in international committees responsible for the development of this harmonized legislation in order to eliminate the barriers in the individual national markets;
g) to encourage a friendly relationship between its members promoting the free exchange of information and experience in the individual national market;
h) to encourage the development of young sign makers through the “Junior Working Group” and training in the context of international exchanges.
i) to improve training and development and increase the standards of competance of the workforce within the european sign industry.

The association may undertake all actions that are directly or indirectly related to its objective including all incidental commercial and profitable activities which are allowed within the limits of the law and which proceeds will be devoted completely to its objective at all times.

Duration

Article 4

The duration of the association is unlimited and the association can be dissolved at any time.

Membership – General

Article 5
The non-profit making association will be composed of full members, associate members, individual members, honorary and global partner members.

Full, associate and individual members have control over the rights granted to the members by law and these articles of association.

Full, associate and individual members have voting rights at the general assembly.

The number of affiliated members in all catagories is unlimited, the association will nevertheless not have less than seven full affiliated members.

All members are entitled to a single representation on the association's council which will meet at least twice in each calendar year.

The following names are the first founding members:

- Greek sign makers association consisting of "SEKIFE-SEKIFEVE"- 19, Aminokleus Street, Athens, Greece, represented by MANOS KORRES, President (passport number AK2409823, fiscal registration number 079310558) 68, Great Alexanders Street 16674 Glyfada, Greece. Birth Place : Athens – Birth Date 20/03/1977.
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PERSSON, International Representative (ID Number 1954-05-08-6975) Noragardsvagen 47, SE 182 38 Danderyd, Sweden. Birth Place : Kung Karl – Birth Date : 08/05/1954.

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Article 6

Whoever wishes to become a member of the association has to submit an application to the board of directors by means of the affiliation application form which is made available to the candidate members either at the registered office or on the Association's official website and must be completed. The board of directors will decide ultimately on the admission of new members. The decision will be ratified at the next general assembly.

Member Categories

Article 7

Full member**:** A legally constituted, nationally recognised association or syndicate of signmakers from any European country who are able to cooperate and contribute by its activity, power or reputation to the objective of the association as laid down in article 3 and who effectively carries out or has carried out one the objectives listed in article 3.

Individual member: individuals or companies working as signmakers in countries in europe where there is no current association.

Associate member: any european individual or company or organisation not working as a signmaker and from a country in which there is no national association.

Honorary member**:** membership may only be bestowed upon individuals recognised and approved by the Board, and later ratified at a general assembly, as having made a significant contribution to the association or the sign industry.

Global Partners**:** any continental sign organizations, non-European Sign Companies, or related industries where the principal business of the industry is not directly related to the sign industry.

If an application from a European company/organization is submitted, it must first receive approval from the National Association in the country where the applicant is based before being submitted to the ESF Board. If for any reason the National Association of the European Country in which the applicant is based will not accept the company/organisation as a member in that Association it may however approve that applicant to become a Global Partner member in ESF.

This approval is one of the requirements for the applicant to become member. Furthermore they must be able to cooperate and contribute to ESF through their activities, power or reputation to the objectives as laid down in article 3.
They have to comply with the objectives listed in article 3, or must have complied in their professional life.

Article 8

Any member may resign from the non-profit making association at any time by giving written notice to the board of directors by means of registered letter and on receipt of their letter of resignation, their resignation will become effective 6 months from the date of the letter.

Article 9

A member can be excluded at any time by resolution of the general assembly carried by a two-thirds majority of the present and represented votes.

The board of directors may suspend any member in anticipation of the general assembly which will decide on the exclusion.

Article 10

Any member trying to harm the integrity or good reputation of the European Sign Federation will be suspended by the board of directors from making further use of the services and benefits of the organization until the next general assembly that has to decide on the exclusion of the member.
Any member who has committed an offense in respect of the European Sign Federation VZW, for which a judicial (court) decision has come into force, looses his status as member.

Article 11

The membership of any member will end automatically upon the liquidation, bankruptcy, closure or termination of the member's business.

The membership of an Honorary member will end automatically on the death of that Honorary member.

Full Members – Membership Fee
Article 12
Members pay an annual fee of maximum 5.000,00 EUR to the European Sign Federation.
This contribution is payable annually in advance. Any non-payment, totally or even partly, at the due date will automatically result into resignation of the member.
The financial commitment of each member is strictly limited to the amount of its contribution.

Article 13

Resigning or excluded members and the heirs or beneficiaries of a member are not entitled to the corporate funds nor can they recover the paid amounts. They are not allowed to request a statement or justification of accounts nor cause seals to be laid or demand an inventory.

Members – Membership Register

Article 14

The board of directors of the non-profit making association is required to maintain a member register.

The original member register is kept at the registered office of the non-profit making association.

The Board of Directors

Article15

The association is managed by the board of directors.

The board of directors is composed of 5 directors who shall be candidates elected at a general assembly to fulfil the roles of officers of the association as;

President- Managing Director and Chairman of the Board.
1st Vice President, Managing Director designate. The 1st Vice President will be automatically elected as President at the end of the term of office of the current President.

2nd Vice president, Director

Treasurer, Financial Director

The 5th Director will be the Immediate Past President.

The Immediate Past President will be automatically elected at the end of his term of office as President.

The candidacies for the mandate of director can only be filled by full members and must be proposed and submitted at least thirty calendar days prior to the date of the general assembly which will carry out the election by means of a registered letter addressed to the registered office of the European Sign Federation V.Z.W, or by electronic communication addressed to the secretary.

The terms of office for all directors will commence on the 1st of January following the general assembly at which they were elected and shall cease on the 31st December following the general assembly at which the new elections took place.

The board can appoint a general director, who will also be the secretary of the association.

The general director is a resident member of the board of directors but has no voting right.

The board can appoint technical advisors to the board who will not have voting rights.

On the founding meeting, following functions are distributed:

President : Hans Joachim Kremser
1st Vice President : Manos Korres

2nd Vice president : Halil Eligür

Treasurer : Patrick Floren

Immediate Past President : Roger Persson

Article 16

Can not apply for the mandate of director:

a) members not having a clean criminal record except minor traffic violations;

b) members not being active in any of the sectors or not representing the interests as required by Article 3 of these articles of association;

c) members that are not able to demonstrate a seniority of three years consecutive membership;

d) members not showing their interest for the functions performed in the board of directors or to be a member of some working group established by the board of directors;

Article 17

The directors shall be elected by majority of votes cast by the members present or represented at the general assembly.

The general assembly appoints the directors.

Article 18

The duration of the mandate of director is 6 years and and shall cease on the 31st December following the general assembly at which the new elections took place.

A director may be represented by proxy by another director.

A director can represent only one other director.

Article 19

Any member of the board of directors must resign from political mandates as well as from any mandate he is exercising in organizations having the similar objectives as the association or in

additional organisms of those organizations, except when the European Sign Federation is directly or indirectly connected with them.

Article 20

Any director wishing to submit his resignation must announce his resignation to the board of directors by registered letter.

The resigning director shall remain in function until the date of the next general assembly if the required number of directors as determined in the second paragraph of this article is not reached due to his resignation or the proper functioning of the association is seriously endangered by his resignation.
When for whatever reason a mandate in the board of directors becomes vacant for the ordinary period , the next general assembly will elect a new director who fulfils the current mandate until the normal expiry date of this mandate.

Article 21

The mandate of director terminates automatically by death of the director.

Article 22

Any director being criminally prosecuted on the basis of a crime to the detriment of the European Sign Federation V.Z.W. is deemed to have resigned. His resignation will be ratified by the next extraordinary general assembly which will be convened at the earliest date as soon as the board of directors has become aware thereof and subject to the next paragraph.

Article 23

Exceptions from the rules contained in the articles 19 and 22 may be adopted by the board of directors subject to approval by a two-thirds majority of its members.

Meeting of the Board of Directors

Article 24

Meetings of the board of directors are convened whenever the interests of the European Sign Federation V.Z.W. require so.

The board of directors shall meet at invitation and initiative of the president or secretary whenever the interests of the association require so.

The convening within fifteen calender days will be mandatory upon request of two members of the board of directors and in such case the invitation shall mention the persons who gave rise to the meeting of the board of directors.

Article 25

The convening is made by letter at least 14 days prior to the date of the meeting of the board of directors and the invitation contains the date, time and place of the meeting of the board of directors as well as the items on the agenda.

Presence and Voting Conditions in the Board of Directors

Article 26

The board of directors can only validly deliberate when at least half of the members are present or represented.

Its decisions are adopted by an absolute majority of votes of the present or represented directors unless otherwise stated in the law or in the present articles.

Invalid or blank votes and abstentions are not taken into account for the calculation of the majorities.
In case of a tied vote, the person chairing the meeting or his representative shall have the deciding vote.

In case of absence of the chairman or one of his co-chairs, his functions are perceived by the other co-chair or in his absence by one of the deputy chairs or in his absence by the oldest director of the board of directors.

Each member of the board of directors can have a power of attorney. The proxies are handed over at the opening of the meeting and recorded in the minutes.

The resolutions of the board of directors are recorded in the minutes, signed by the chairman or by one of the co-chairs or by one of the deputy chairs jointly with the secretary or deputy secretary. The minutes are recorded in a special register.

Any abstracts that need to be submitted, judicial or otherwise, shall be signed by the chairman.

Powers
Article 27

The board of directors manages the non-profit making association. It represents the non-profit making organization legally and otherwise and has all powers except those reserved to the general assembly.

The board of directors has the utmost power to perform administrative actions or take measures that concern the association.

It shall have the authority to perform all actions that are not expressly reserved to the general assembly by law or by the present articles and the board of directors shall excercise such powers as a college.

In fact, the board of directors has the authority to decide arbitrarily on the actions belonging to the jurisdiction of the association in compliance with Article 3 of the articles of association.

The board of directors can make and receive any payment and require or give a quittance thereof, make and receive any and all investment(s). It can also buy, exchange or donate as well as conclude or terminate a lease contract, even for more than nine years, of all tangible and intangible assets for the benefit of the association. It can accept and receive all private and/or public subsidies and grants, accept and receive all legacies and donations. It can allow and conclude all contracts, make purchases as well as entrepreneurship.

Furthermore, it can raise and accept loans with or without a warrant, authorize and accept all subrogation and securities. Similarly:

Encumber real property of social interest with a mortgage and take out loans and advances and pledging with or under provision of daily foreclosure.

Renounce any obligation or real right as well as any real or personal guarantee. Raising before or after payment any judicial mortgage registration, transfer, attachment or other barriers.

Pleading as claimant as well as defending party within each jurisdiction and the implementation or

enforcement of any sentence.

Reach a settlement, seek and accept arbitration.

The board of directors closes the accounts of the preceding calendar year and makes the budget for the coming year.

This summary serves as an example and is not exhaustive.

Article 28

The board of directors can delegate the daily management of the association with the use of the social signature to one or more directors or to one or more employees of the association either alone or jointly or collectively as a college.

It can also delegate under its responsibility part of its powers to one or more directors for some clearly defined assignments.

The managing director is allowed to sign for payment of the staff salaries to an unlimited amount but always accompanied by a second signature either of the treasurer or the secretary.

He is authorized to sign for the daily management for an unlimited amount but always accompanied by a second signature either of the treasurer or the secretary

Within the framework of the daily management, the treasurer is allowed to sign for an unlimited amount, however always accompanied by a second signature either of the managing director or secretary.

Article 29

For all actions not falling under the daily management or which are carried out as part of a special delegation of the board of directors, the signatures will be required of the managing director together

with the signature of the treasurer or the signature of the secretary. They will have to justify their powers by resolution, permit or special power granted by the board of directors in order to legally represent the association towards third parties.

The resignation and/or exclusion of a director puts an end to all the powers granted to him by the board of directors.

Article 30

The board of directors can not delegate its powers.

Article 31

The board of directors carries out the decisions of the general assembly.

Obligations and Gratuitousness

Article 32

The directors comply scrupulously with the internal regulations drawn up by the board of directors. Each director shall receive a copy of these regulations on the occasion of their appointment.

The members of the board of directors shall not enter into any personal commitment with respect to the commitments of the association.

Their responsibility is limited to the execution of the mandate entrusted to them.

The members of the board of directors will receive a copy of these articles of association on the occasion of their appointment.

The mandate of director is carried out without payment although the costs incurred during the execution of their task can be recovered either on the basis of the actual costs or on the basis of an annual lump sum.

The General Assembly

Article 33

The general assembly is the supreme authority in the association.

The members of the European Sign Federation V.Z.W. are part of the general assembly.

Article 34

Reserved for the authority of the general assembly are:

1. Amendment of the Articles of association,

2. Appoinment and dismissal of the directors,

3. Discharge to the directors,

4. Approval of the budget and accounts,

5. Dissolution of the association,

6. Exclusion of members;

7. Conversion of the association into a company with social purpose,

8. Any other business which the articles of association might require.

Article 35

At least one general assembly is held in the second quarter of each year.

An extraordinary general assembly can be convened whenever the interest of the association requires so. An extraordinary general meeting must be convened whenever at least one-fifth of the members request so.

Every general assembly shall be held on the day, hour and place as indicated in the invitation.

Invitations
Article 36

The agenda of the invitations shall be made by the board of directors and sent by simple letter or electronic communication at least eight calendar days prior to the general assembly addressed to all members and signed in the name of the board of directors by the chairman jointly with the managing director or in their absence by two directors.

The general assembly can only deliberate about the items mentioned in the agenda.

Proceeding of the General Assembly

Article 37

The general assembly is chaired by the chairman or by the deputy chairman of the board of directors or in absence by one of the co-chairs or by one of the deputy chairs or by the oldest director present at the assembly.

Minutes are being made which mandatory must comprise the resolutions of the general assembly. These minutes are referred to the next board of directors and shall be signed by the chairman or one of the co-chairs jointly with the secretary.

Voting Conditions

Article 38

Each member shall be entitled to attend the general assembly and to participate.

Full members will carry up to five votes and Individual members one vote each at any meeting. In the event of two or more associations from the same country being admitted as members, Full member votes will still be limited to five votes per country, such votes being shared between the associations in proportion to number of members they represent. Individual votes are limited to no more than three from any one country. Global Partners have a consultative vote.

Full member votes will normally be carried by the President or the official representative of each national association but in the event of his/her absence an appropriate deputy may be appointed. This appointment is to be confirmed in writing by the National Association.

Article 39

In general, the general assembly is validly composed irrespective of the number of members present, its resolutions are taken by absolute majority of the valid votes cast.

In case of a tied vote, the person chairing the meeting shall have the deciding vote.
By derogation from the preceding paragraph, the resolutions of the general assembly on the change

to the articles of association, exclusion of full members or voluntary dissolution of the association are only taken subject to special presence and voting conditions in compliance with the law concerning the non-profit making associations.

Article 40

Any excerpts from the minutes of the general assembly which need to be submitted judicially or otherwise are signed by the chairman of the board of directors.

These extracts are delivered to each member or to any third party asking for it provided the latter demonstrates the justification of his statutory interest.
disclosure Requirements

Disclosure requirements
Article 41
The appointment of the members of the Board of Directors and their dismissal is made public by laying down an extract of the statuts at the registry of the commercial court, and an extract to be published in the Annexes of “Belgisch Staatsblad – Moniteur Belge”. The formatted documents must show how these individuals represent the Association: individually, collectively, or as a college.

Budget & Accounts

Article 42

The fiscal year of the non-profit making association begins on 1 January and closes on 31 December. The first fiscal year exceptionally begins on the day of the founding of the non-profit making association and ends on 31 December 2014.

Every year on the date of 31 December, the accounts of the current fiscal year are closed and the budget for the next financial year is made by the board of directors. Both cases are subject to the approval of the ordinary general assembly.

Upon approval of the annual accounts and the budget, the board of directors’ reports about and accounts for the policy in the previous year and the general assembly shall decide on the discharge to the directors. This is done through separate voting.

Dissolution, Nullity & Liquidation
Article 43
The non-profit making association can be dissolved voluntarily at any time. This requires a presence quorum of [2/3 or more stringent] The resolution to dissolve has to be adopted with a special majority of [4/5 or more stringent]of the present or represented votes.
In case of voluntary dissolution, the general assembly shall appoint one or two liquidators and determine their powers.

Allocation net assets
Article 44
In all cases of termination, both voluntary and by court decision, at any time and for whatever reason it occurs, the remaining association’s net assets after payment of the debts and charges shall be assigned to an institution with a similar purpose and objective as this association.

Final

Article 45

For all cases not provided for in the articles of association, the provisions of the legislation for the non-profit making association apply including the Law of June 27, 1921 amended by the Law of May 2, 2002.

MANOS KORRES
President of "SEKIFE-SEKIFEVE"

HALIL ELIGÜR
President of ARED

DAVID DYKE
President of BSGA,

CHRISTIAN S. OESTERLUND
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ROBERT NOLTE
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FAUSTO MARTIN
Delegate of AIFIL

PAULO MEUNIER
Company Owner of LETRATEC

LUC STEEGMANS
Vice-President of BSO